MD TAREQ HOSSAIN

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Career Objective

I have a strong desire to work in a challenging environment and dedicate myself to a position where innovation is encouraged and valued. To achieve this aim, I am committed to delivering honesty, efficiency, and sincerity to the highest standard.

Experience

Total Year of Experience: 17 yrs

1. **Assistant Manager (1.3 yrs)**
   (17 Aug, 2025 - Continuing)

   Uttara Club Ltd.
   Plot # 6, Road # 9, Sector # 1, Uttara Model Town, Dhaka-1230, Bangladesh

   Area of Expertise
   Troubleshoot hardware and software. (2 months)

   Duties/Responsibilities
   Collaborate with clients to understand their brand vision and transform ideas into engaging visual designs using illustrations, graphics, and typography.Develop original, highquality images and visual content for company projects using advanced graphic design software.Provide IT support, including troubleshooting hardware, software, and network issues to ensure smooth operations.Manage and maintain local networks, servers, and devices to optimize company IT infrastructure.Deliver timely creative projects and technical solutions that enhance client satisfaction and contribute to business growth.Apply combined expertise in design and IT to support marketing campaigns, brand identity, and internal technology needs.

2. **Manager (2.7 yrs)**
   (01 Jan, 2023 - 10 Aug, 2025)

   Optimum Pharmaceuticals (HBL)
   31, Mohakhali CA, Dhaka

   Area of Expertise
   DESIGN (2.6 yrs)

   Duties/Responsibilities
   Lead all creative direction for the companyÅ†s branding, packaging, and marketing materials. Design brochures, leaflets, product labels, and internal publications, maintaining strict brand guidelines. Oversee all visual communication across print and digital platforms. Collaborate with marketing and product teams to ensure a cohesive brand strategy. Supervise junior designers and approve final creative assets. Contribute UI/UX suggestions for internal tools and mobile applications. Ensure high-quality production and design delivery within tight deadlines.

3. **Manager (6.7 yrs)**
   (05 Jan, 2019 - 10 Aug, 2025)

   Index Laboratories (Ayu) Ltd.
   Mohakhali, Dhaka

   Area of Expertise
   Adobe XD (6.6 yrs), Mobile App Development (1 yr)

   Duties/Responsibilities
   * Discuss project ideas and goals with each client, and turn these visions into real visual designs that meet the need using illustrations, artwork, design elements, and fonts. * Create original rich images for company clients using various types of computer software for graphic design. * Deliver top projects that please clients and attract

new business, with a 14% increase in client referral rate.

4. **Chief Designer (2 yrs)**
   (01 Jan, 2017 - 31 Dec, 2018)

   MA DESIGN HOUSE
   PALTON, DHAKA

   Area of Expertise
   UI/UX Design (1.9 yrs), UX UI design experience preferred (Adobe XD knowledge). (6 months)

   Duties/Responsibilities
   * Met with clients, listened to their objectives for the look of their website, and developed a prototype design to fit the requirements. * Revised prototype web designs after client review and specific feedback until the final look was achieved. * Recognized by the company as having an excellent client satisfaction rate, and awarded with top design achievement medal from the industry.

5. **Sr. Designer (4 yrs)**
   (01 Jan, 2013 - 31 Dec, 2016)

   SRN Computer Center
   FATULLAH, NARAYANGANJ

   Area of Expertise
   Adobe Illustrator (1.3 yrs)

   Duties/Responsibilities
   * Designed company logos for various types of organizations in a variety of industries based on line of work, corporate personality, and client preferences.

6. **Designer (3 yrs)**
   (01 Jan, 2010 - 31 Dec, 2012)

   MODERN Computer Center
   Ramganj, Lakshmipur

   Area of Expertise
   Adobe Illustrator (1.3 yrs), Adobe Photoshop (1.3 yrs)

   Duties/Responsibilities
   * Arranged photographs, illustrations, and other design pieces to convey a specific look for a company website.

Academic / Education

Exam Title	Concentration/ Major	Institute	Result	Pas.Year	Duration	Achievement
Diploma in Computer	CSE	Park Polytechnic Institute	2.92 out of 4	2017	4	
SSC	Business Studies	Ramgonj High School	3.81 out of 5	2011		

Training

Training Title	Topic	Institute	Country	Location	Year	Duration
Graphics Designer		MODERN Computer Center	Bangladesh	Ramganj, Lakshmipur	2009	1 Year

Professional Qualification

Certification	Institute	Location	From	To
Graphics Designer	MODERN Computer Center	Ramganj, Lakshmipur	01 Jan, 2019	31 Dec, 2019

Career and Application Information

Preferred Job Category	:	IT/Telecommunication, Healthcare/Medical, Design/Creative, Data Entry/Computer Operator, Graphic Designer
Looking For	:	Top Level Job
Present Salary	:	Tk. 50000
Expected Salary	:	Tk. 60000

Preferred District	:	Dhaka
Preferred Country	:	Canada
Preferred Organization Types	:	Software Company, Pharmaceutical/Medicine Companies

Skill

Fields of Skill	Description
• Adobe After Effects • Adobe Premiere Pro • 3D Studio Max • Mobile App Development • Web Design • Web/ Website Development	Proficient in all major computer design software including Adobe Photoshop, Adobe Illustrator, Adobe XD, Adobe After Effect, Adobe Premiere Pro & Adobe Dreamweaver. A strong base of knowledge and skill in all elements of design, visual layout, typography, color, and drawing techniques. -Excellent media and technology skills related to internet marketing, web design, online message platforms, web development, and more. -Top written and oral communication skills allowing for more productive conversations with clients and colleagues. -Committed to delivering strong customer service to each client and dedicating myself to a project until the client is pleased.

Accomplishment

Portfolio

1. Portfolio
   URL: https://www.tareqhossainbd.com/
   Please visit my website

Language Proficiency

Language	Reading	Writing	Speaking
BANGLA	High	High	High
ENGLISH	High	High	Medium

Personal Details

Father's Name	:	Md. Ali Mia
Mother's Name	:	Mst. Hazera Begum
Date of Birth	:	01 Jan, 1995
Gender	:	Male
Marital Status	:	Married
Nationality	:	Bangladeshi
Religion	:	Islam
Blood Group	:	O-
Height (Meter)	:	5.7
Weight (Kg)	:	80